

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 - Procurement Strategy for Commercial Fleet
Decision-maker	Cabinet Member for Climate Emergency, Clean Air and Streets.
Earliest date when decision can be taken	21 March 2024
Key decision – Yes/No?	Yes
Date published on forward plan	Feb-24
Date sent to cabinet member	12 th March 2024
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member for Climate Emergency, Clean Air and Streets in consultation with the Cabinet Member for Communities, Democracy and Finance approves the strategy outlined in this report for the use of the framework agreements Halton Housing (2020/S 110-268523, Halton Housing (2021/S 012-026456) and Crown Commercial Services (RM6268) and any frameworks replacing them as set out in paragraphs 51-52 to seek competitive quotes for the provision of the council's new commercial fleet requirements at an indicative total value of between £14m to £22m for a maximum period of six years. 2. That the Cabinet Member for Climate Emergency, Clean Air and Streets notes the options to retain some of the existing fleet through a Gateway (GW) 3 contract extension as set out in paragraphs 27-33

ORIGINATING AUTHOR'S DETAILS*(Officers to complete this section prior to issuing to cabinet member)*

Lead officer	Toni Ainge – Acting Strategic Director of Environment, Neighbourhoods and Growth
Report author	Matt Clubb – Director of Environment
¹Contact officer	Mick Lucas
Contact Number	07973 561524

PART B*(Cabinet member to complete this section)***DECISION(S)**

As in report

REASONS FOR DECISION

As in report

**ALTERNATIVE OPTIONS
CONSIDERED**

As in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

N/A

¹ Named officer to contact on whether representations have been received or not

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I approved an alternative course of action set out in Part B.*

~~or~~

I have referred this matter to the Full Cabinet for decision.*

(* - Please delete as appropriate)



Signed

Dated 21/03/24

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.